

HONG KONG INSTITUTE OF CLINICAL PSYCHOLOGISTS

Application Procedures

**MADE EASY
for ACTION**



香港臨床心理學家公會
Hong Kong Institute of Clinical Psychologists

version 1.0

4 STEPS



Gather necessary documents



Pay administration fee



Fill in & submit
the online application form



Proceed to statutory declaration

STEP 1

Gather necessary documents



There may be other documents required from you, in such case you would be informed. For details, please refer to [Membership Registration and Handling Policy of the HKICP](#) (Points 5&6)



- Graduation certificate & transcripts of bachelor in psychology and/or equivalent
- Graduation certificate & transcripts of post-graduation degree in clinical psychology
- Copy of the thesis title and abstract
- Proof of clinical training (e.g., placement summaries and details)
- Professional registration (if any)
- Proof of language proficiency (if English is not the medium of degrees of above qualification)
- Proof of professional indemnity insurance

GET BOTH SOFT AND HARD COPIES

STEP 2

Pay administration fee



Bank: Hang Seng Bank
Account Name: HONG KONG INSTITUTE OF CLINICAL
PSYCHOLOGISTS
Account No.: 239-581044-001
Amount: HKD500 (ATM or Internet banking)


REMEMBER TO GET THE RECEIPT/ SCREEN CAPTURE

After approval, you will need to pay
HKD1500 for the annual membership fee

STEP 3

Complete application form



- Get ready all soft copies in Step One to upload to the website
- Go to the application site
<https://www.icphk.org.hk/en/registration/online-registration>
- Please allow around 30 minutes to complete and submit the form 
- Print out the completed registration form

STEP 4

Proceed to statutory declaration



- Download and complete the declaration form
[https://www.icphk.org.hk/images/registration/form/HKICP Statutory Declaration Form.docx](https://www.icphk.org.hk/images/registration/form/HKICP%20Statutory%20Declaration%20Form.docx)
- Take the printout of submitted application form, documents and declaration form for statutory declaration
- A statutory declaration can be made before a Commissioner for Oaths, Solicitor or Barrister in Hong Kong. Declaration service is also available free of charge at the District Office of Home Affair Department
[https://www.had.gov.hk/en/public service/public enquiry services/provided.htm](https://www.had.gov.hk/en/public_service/public_enquiry_services/provided.htm)



Please allow about one hour to process the statutory declaration at HAD.

FINALE



Mail the completed registration form, declaration form and
all documents to
P.O. Box 98642 Tsim Sha Tsui Post Office, Kowloon, Hong Kong

Your application will be processed asap!!

